

17 March 2022 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks

# Cabinet

## Supplementary Agenda

|   | Pages                          | Contact  |
|---|--------------------------------|--|
| 6. <b>Community Grant Scheme 2022/23</b>  | Replacement<br>Pages 39 - 40   | Kathryn Bone,<br>Tel: 01732 227176<br>Jenny Godfrey<br>Tel: 01732 227112 |
|            |                                |  |
| 7. <b>Voluntary Sector Barometer Survey</b>   | Replacement<br>Pages 71 - 72   | Jenny Godfrey<br>Tel: 01732 227112                                       |
| 8. <b>Sevenoaks District Community Safety Partnership Strategy and Action Plan 2022- 23</b> | Replacement<br>Pages 93 - 94   | Kelly Webb<br>Tel: 01732227474   |
|          |                                |  |
| 9. <b>Citizens Advice Financial Split</b>   | Replacement<br>Pages 129 - 130 | Kelly Webb<br>Tel: 01732227474   |
| 10. <b>Safeguarding Policy</b>  | Replacement<br>Pages 137 - 138 | Sarah Robson<br>Tel: 01732227129   |
|          |                                |  |

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).



## **Item 6 - Community Grant Scheme 2022/23**

The attached report was considered by the People & Places Advisory Committee on 1 March 2022. The relevant Minute extract is below.

### **Community Grant Scheme 2022/23 (1 March 2022, Minute 39)**

The Community Projects and Funding Officer and the Health and Communities Manager presented the report which set out information about the Community Grant Scheme and summarised applications received by the Council from voluntary organisations for funding during 2022/23.

The Council's Community Grant Scheme supported local charities and voluntary sector organisations that, through their work, contributed to the priorities set out in the Community Plan.

The grant guidelines were reviewed during 2013/14 and revised guidelines were agreed by Cabinet on 12 September 2013.

In 2021/22, the grants awarded through the Community Grant Scheme enabled voluntary organisations to support 80,377 volunteer hours in the Sevenoaks District, which represented an economic benefit of £1.53 million.

Members discussed the report and it was suggested that a quicker turnaround for the Grant Scheme should be looked into.

It was noted that the grant scheme guidelines had not been reviewed recently and that a review of these documents and the whole current process would be provided at a future meeting of the Committee. This review would not affect current grants.

Applicants were updated as to the availability of alternative grants and so were not merely reliant on the Council's Community Grant Scheme.

Members were advised that the grants had not decreased from last year.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that the Grants, as set out in Appendix C of the report be approved, subject to the conditions as set out in paragraph 12 of the report below:

- That performance indicators as set out in the application forms are adhered to and monitored;

- That appropriate Safeguarding policies and arrangements are in place, where necessary;
- That appropriate recognition of this Council's funding contribution is made in all their publicity; and
- Where services are provided over a wider area than the District boundaries, organisations will be required to hold grant aid from this Council in a restricted fund for the benefit of Sevenoaks District residents;
- That organisations funded either have or are working towards any quality accreditation.

## **Item 07 - Voluntary Sector Barometer Survey**

The attached report was considered by the People & Places Advisory Committee on 1 March 2022. The relevant Minute extract is below.

### **Voluntary Sector Barometer Survey - (1 March 2022, Minute 42)**

The Health and Communities Manager presented the report which updated the Committee on the results of the second barometer survey which tracked the impact of COVID-19 on the voluntary and community sector in the District.

Whilst similar themes from the May 2021 results remained prevalent, there seemed to be the need for the Voluntary Sector Forum to provide the sector with support in the following areas:

- Improving the wellbeing of the sector's leaders, staff and volunteers with training and events;
- Recruitment and training for volunteers.
- Disseminating fundraising and grant streams to the sector;
- Encouraging more collaboration and partnership working;
- Sharing information and support regarding compliance with restrictions and best practice for returning to some face-to-face interactions.

The Committee discussed the report and the difficulties in the voluntary sector reaching out to those residents who did not wish to embrace the digital age or only wanted to use technology for a limited purpose. It was confirmed that face to face help was available from groups including Compaid for residents.

### **Public Sector Equality Duty**

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that the report be noted.



## **Item 08 - Sevenoaks District Community Safety Partnership Strategy and Action Plan 2022/23**

The attached report was considered by the People & Places Advisory Committee on 1 March 2022. The relevant Minute extract is below.

### **Sevenoaks District Community Safety Partnership Strategy and Action Plan 2022/23- (1 March 2022, Minute 44)**

The Health and Communities Manager presented the report which outlined the 2022-23 Sevenoaks District Community Safety Strategy and Action Plan. The plan responded to the community safety priorities identified in the most recent Strategic Assessment. The Strategic Assessment was undertaken in December 2021. The six priorities, as ranked in the Strategic Assessment, were:

- Serious and Acquisitive Crime including Crime Trends
- Anti-Social Behaviour including Environmental Crime & Rogue Trading
- Domestic Abuse
- Safeguarding (including Mental Health, Prevent, Human Trafficking, Modern Slavery, CSE (Child Sexual Exploitation), Vulnerable Adults and Protecting Children
- Violence against Women & Girls including Stalking & Harassment
- Drug Misuse & County Lines

All priorities included actions around public perception and reducing repeat offenders/victims.

Members discussed the report.

#### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that the Community Safety Partnership Strategy & Action Plan for 2022-23, be approved.



## Item 09 - Citizen's Advice Financial Split

The attached report was considered by the People & Places Advisory Committee on 1 March 2022. The relevant Minute extract is below.

### Citizens Advice Financial Split- (1 March 2022, Minute 43)

The Health and Communities Manager presented the report which updated the Committee on the changes made by Citizens Advice on the financial split for the two offices over the next 3 years which had been agreed previously in March 2021 but had been amended subsequently.

The Committee discussed the report.

#### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that the new financial split as set out below be approved.

|                        | General Advice |         | Housing Advice            |         | Total   |
|------------------------|----------------|---------|---------------------------|---------|---------|
| Edenbridge & Westerham | 30%            | £29,562 | 33 1/3 <sup>rd</sup><br>% | £6,000  | £35,562 |
| North West Kent        | 70%            | £68,978 | 66 2/3 <sup>rd</sup><br>% | £12,000 | £80,978 |



## **Item 10 - Safeguarding Policy**

The attached report was considered by the People & Places Advisory Committee on 1 March 2022. The relevant Minute extract is below.

### **Safeguarding Policy (1 March 2022, Minute 41)**

The Chief Officer (People & Places) presented the report which informed the Committee of the updated Safeguarding Policy which reflected all changes in legislation and working practices.

The Council had an Officer Safeguarding Group which oversaw safeguarding work and was responsible for updating and maintaining the Policy. The policy had been updated to take into account various changes in legislation and working practices.

The main aims of the policy were to:

- Raise awareness of the duties and responsibilities for children, young people and adults at risk of harm
- Encourage good practice among staff, elected members, volunteers and contractors, to safeguard children and adults at risk who receive Council services
- Provide clear guidance on procedures to be adopted if it is suspected that an adult, young person or child may be at risk of harm

The Committee discussed the report.

It was noted that on page 44 of the agenda, question b, the final column of the table should be altered to include 'young people'. The typographical error would need to be corrected.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That subject to the correction of typographical errors, it be recommended to Cabinet that it be recommended to Council, to adopt the updated Safeguarding Children, Young People and Vulnerable Adults Policy.

